



UČNI NAČRT / COURSE SYLLABUS

Študijsko leto 2021/2022

Predmet / Course	Management visokošolskih organizacij / Management of Higher Education Institutions
Šifra predmeta / Course Code	B22MVORG-MVO-VKI
Nosilec predmeta / Course Coordinator	Prof. dr. Nada Trunk Širca (guest lecturer prof. dr. Dušan Lesjak)
Vrsta predmeta / Type of the course	Izbirni / elective
Jezik / Language - Vaje / Tutorials - Predavanja / Lecture	Slovenski / Slovene, Angleški / English Slovenski / Slovene, Angleški / English
Študijski program / Programme	Vodenje in kakovost v izobraževanju (2. stopnje) / Management and Quality in Education (2nd cycle)
Letnik / Year	1.
Pogoji za vključitev / Requirements	/

Predavanja Lectures	Vaje Tutorials	Druge oblike študija Other Type of Study	Samostojno delo Individual work	Ure dela Work hours	ECTS
16	8	0	126	150	6

Vsebina / Content:

<ol style="list-style-type: none">1. Visokošolski prostor in sistem2. Dejavnosti in značilnosti visokošolskih zavodov3. Upravljanje in vodenje visokošolskih zavodov4. Financiranje visokega šolstva in visokošolskih zavodov5. Uvajanje in zagotavljanje kakovosti v visokošolskem zavodu6. Internacionalizacija visokošolskega zavoda	<ol style="list-style-type: none">1. Higher education area and system2. Activities and characteristics of higher education institutions3. Management and governance of higher education institutions4. Financing of higher education and higher education institutions5. Quality assurance in higher education institutions6. Internationalization of HEI
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Splošne kompetence / General Competencies:

<p>Študent bo pridobil znanje in spretnosti na naslednjih splošnih vsebinskih področjih:</p> <ul style="list-style-type: none">• sposobnost analize, sinteze in predvidevanja rešitev ključnih vprašanj z vidika managementa visokega zavoda,• zmožnost iskanja informacij za potrebe študija predmeta v različnih virih,• zmožnost timskega dela,• razvoj kritične in samokritične presoje,• sposobnost zagovarjanja in argumentiranja lastnih stališč ter upoštevanja stališč drugih,• prevzemanje odgovornosti za lastno delo.	<p>Student will acquire knowledge and skills in the following general areas:</p> <ul style="list-style-type: none">• the ability to analyse, synthesise and anticipate solutions of key issues in terms of higher education management,• the ability to search for course related information in different sources,• the ability to work in a team,• the ability of critical and self-critical judgement,• the ability to defend their own points of view and take into consideration those of others,• the ability to take responsibility for their own work.
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Predmetno specifične kompetence / Course Specific Competencies:

<p>Študent bo pridobil znanje in spretnosti na naslednjih specifičnih vsebinskih področjih:</p> <ul style="list-style-type: none">• poznavanje in razumevanje sprememb in izzivov obvladovanja in vodenja visokega zavoda,• sposobnost vsebinskega razumevanja različnih področij managementa visokega zavoda,	<p>Student will acquire knowledge and skills in the following specific areas:</p> <ul style="list-style-type: none">• knowledge and understanding of changes and challenges of higher education management and governance,• understanding of different areas of higher education management,
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<ul style="list-style-type: none"> • sposobnost prenosa znanj drugih predmetov študijskega programa ter znanj in izkušenj, pridobljenih v različnih delovnih okoljih. 	<ul style="list-style-type: none"> • the ability to transfer knowledge from other courses of the study programme and knowledge and experience gained in various work environments.
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Predvideni študijski rezultati / Intended Learning Outcomes:

<p>Študent doseže naslednje študijske rezultate:</p> <ul style="list-style-type: none"> • spoznal visokošolski prostor, tako v nacionalnem kot mednarodnem okviru, • poznal trende visokošolskega izobraževanja, • spoznal dejavnosti visokošolskega izobraževanja, • znal opredeliti vlogo, pristojnosti in odgovornost visokošolskih zavodov, • poznal delovanje visokošolskih zavodov, • poznal vloge različnih deležnikov v visokošolskem zavodu, • poznal značilnosti financiranja, upravljanja in vodenja visokošolskih zavodov, • poznal različne pristope h kakovosti v visokem šolstvu in znal opredeliti pomen različnih kazalnikov uspešnosti delovanja visokošolskih zavodov. 	<p>Student achieves the following learning outcomes:</p> <ul style="list-style-type: none"> • understand higher education area, in national and international context, • understand trends in higher education, • understand factors of higher education, • be able to define the role, responsibilities and accountability of higher education institutions, • understand the functioning of higher education institutions, • understand the roles of various stakeholders in higher education, • understand the characteristics of higher education institution funding, management and governance, • understand various approaches to quality in higher education and be able to define the importance of various indicators of efficient and effective performance of higher education institutions.
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Oblike in metode poučevanja in učenja / Types and Methods of Teaching and Learning

Oblike dela	Frontalna oblika poučevanja; Delo v manjših skupinah;
Types of Teaching and Learning	Frontal teaching; Work in smaller groups or pairs;
Metode dela	Razlaga; Razgovor/diskusija/debata; Delo z besedilom; Proučevanje primera; Igra vlog/Javni nastop; Gost iz prakse;
Teaching and Learning Methods	Explanation; Conversation/discussion/debate; Work with text; Case study; Role-play; Public presentation; Guest from practice;

Načini ocenjevanja v % / Types of Student Assessment

Sprotno ustno ocenjevanje / Oral Assessment	30%
Sprotno pisno ocenjevanje / Written Assessment	70%
Daljši pisni izdelek /Longer written casework ¹	
Javni nastop s predstavitvijo rezultatov / Presentations ² /	
Končni pisni izpit / Final oral examination	
Končni ustni izpit / Final oral examination	
Udeležba in sodelovanje / Participation and cooperation	
Lestvica ocenjevanja / Grading scale	številska / numeric

Temeljna literatura / Literature:

Obvezna / Compulsory:

Elektronski viri / e-sources:

- TRUNK ŠIRCA, Nada. *Amodity of self-evaluation processes*. Bangkok; Celje; Lublin: ToKnowPress, cop. 2018. 169 str.
- Trunk Širca, N. (ur.) (2010). *Model učinkovitega managementa visokošolskega zavoda* (Znanstvene monografije Fakultete za management). Koper: Fakulteta za management. Pridobljeno s <http://www.fm-kp.si/zalozba/ISBN/978-961-266-080-2.pdf>

¹ Seminarska ali projektna naloga, raziskovalna naloga ipd.

² Plakat, naloga, prispevek

- Dobnikar, M., in Marjetič, E. (2010). *Analiza stanja regionalizacije oz. mreža visokošolskih programov v Republiki Sloveniji 2010*. Ljubljana: Ministrstvo za visoko šolstvo, znanost in tehnologijo. Pridobljeno s http://www.mvzt.gov.si/fileadmin/mvzt.gov.si/pageuploads/doc/dokumenti_visokosolstvo/KNJIZNICA/Mre_za_VSZ_2010.pdf

Reference nosilca / Lecturer's references:

1.01 Izvirni znanstveni članek

1. TRUNK ŠIRCA, Nada, BABNIK, Katarina, BREZNIK, Kristijan. Towards organisational performance : understanding human resource management climate. *Industrial management + data systems*, ISSN 0263-5577, 2013, vol. 113, no. 3, str. 367-384
2. ARZENŠEK, Ana, KOŠMRLJ MUHA, Katarina, TRUNK ŠIRCA, Nada. Predicting young researchers' university-industry collaboration using theory of planned behaviour. *International journal of innovating and learning*, ISSN 1471-8197, 2018, no. 2, vol. 24, str. 200-219
3. BABNIK, Katarina, BREZNIK, Kristijan, DERMOL, Valerij, TRUNK ŠIRCA, Nada. The mission statement: organisational culture perspective. *Industrial management + data systems*, ISSN 0263-5577, 2014, no. 4, vol. 114, str. 612-627
4. DERMOL, Valerij, TRUNK ŠIRCA, Nada, BABNIK, Katarina, BREZNIK, Kristijan. Connecting research, higher education and business : implication for innovation. *International journal of Euro-Mediterranean studies*, ISSN 1855-3362. [Print ed.], 2013, vol. 6, no. 1, str. 65-80, 101, 104-105
5. OCVIRK, Aleksandra, TRUNK ŠIRCA, Nada. Academic workload management towards learning, components of academic work : a case study. *International journal of innovating and learning*, ISSN 1471-8197, 2012, vol. 11, no. 3, str. 268-287
6. Trunk Širca, N., Nastav, B., Lesjak, D., Sulčič, V. (2006). The labour market, graduate competences and study programme development: a case study. *Higher education in Europe*, 31(1), str. 53–64

1.08 Objavljeni znanstveni prispevek na konferenci

7. Lesjak, Dušan, Marjetič, Duša. (2010). Učinkovita raba javnih sredstev na primeru visokega šolstva. V: Borak, Neven (ur.). *Razpotja fiskalne politike in poslovanja proračunskih porabnikov* : zbornik. Ljubljana: Zveza ekonomistov Slovenije, str. 89–108.
8. BABNIK, Katarina, TRUNK ŠIRCA, Nada, DERMOL, Valerij. Individuals learning in work teams : support to knowledge management initiatives and an important source of organizational learning. V: ABRUDAN, Ioan (ur.). *Challenges and innovations in management and leadership*, (Procedia - social and behavioral sciences, ISSN 1877-0428, vol. 124). New York: Elsevier, 2014, str. 178-185

2.01 Znanstvena monografija

9. TRUNK ŠIRCA, Nada. *Amodity of self-evaluation processes*. Bangkok; Celje; Lublin: ToKnowPress, cop. 2018. 169 str.
10. Trunk Širca, N. (ur.) (2010). *Model učinkovitega managementa visokošolskega zavoda* (Znanstvene monografije Fakultete za management). Koper: Fakulteta za management. Pridobljeno s <http://www.fm-kp.si/zalozba/ISBN/978-961-266-080-2.pdf>